

ADDENDUM NO. 1
TO
PROCUREMENT AND CONTRACTING REQUIREMENTS
FOR
Union City Drinking Water Improvements- Division I & Division II
FOR
Union City, Indiana
Issue Date: March 21st, 2025

BIDS ARE DUE BY
Thursday April 3rd, 2025
10:00 AM (Local Time)
Attn. City Manager, Steve Shoemaker - 202 N Columbia Street, Union City, IN 47390

This addendum consists of two (2) pages and the following attachments:

Attachment No. 1: Supplementary Documents: Pre-Bid Meeting Sign-In Sheet and Meeting Agenda

The following, as additions to and modifications in the Bidding Requirements and Contract Documents, will be included in, and become a part of the **Union City Drinking Water Improvements - Division I and Division II**. This Addendum forms a part of the Contract Documents. Bidders are, therefore, instructed to take the following into account in rendering any Bid for this work. Acknowledge receipt of this Addendum in the space provided on the Bid Form.

CHANGES TO PRIOR ADDENDA: (N/A)

CHANGES TO PROCUREMENT REQUIREMENTS: (N/A)

CHANGES TO CONTRACTING REQUIREMENTS: (N/A)

CHANGES TO SPECIFICATIONS: (N/A)

CHANGES TO DRAWINGS: (N/A)

CHANGES TO MISCELLANEOUS DOCUMENTS:

1. Included as an attachment this addendum (**Attachment No. 1**) is the Pre-Bid Conference Meeting Agenda and Sign-In Sheet.

SUBMITTED QUESTIONS/REQUESTS & RESPONSES:

A. Pre-Bid Meeting Questions


1. Q: Are Divisions I and II separate bids?
A: Yes, these are treated as two separate projects and should be bid completely separately. Although, contractors may choose to bid on one, two, or all three divisions.
2. Q: How should we plan to bid if tariffs are required?
A: Assess your company's risks and bid accordingly to include what you will have to pay for said items.
3. Q: Are both Divisions I and II on the same construction timeline/start/end dates?
A: Yes, both divisions will have a 540-day final completion milestone. This should allow for both plants to have construction conducted either simultaneously, or phase some work as needed to keep drinking water available to customers.
4. Q: How will the water production be maintained during filter installation?
A: A temporary actuated valve shall be utilized for bypassing (price accordingly), with the actuator based on the detention tank level.
5. Q: What are the potential staging areas?
A: Both plant sites may be utilized for staging as well as the South WTP wellfield site and the gravel lots on Oak Street. More room may be accommodated with prior communication, but at this time no additional staging areas are identified.
6. Q: Who should we contact for further questions or clarification?
A: Email Gretta Preston: gpreston@dccm.com
7. Q: Is an engineer's estimate provided for either division?
A: The engineer's estimate will be provided with the bid tabulation after bidding. The general estimate was around \$20 million for all 3 divisions and soft costs included.

B. Emailed Questions

1. none

+ + **END OF ADDENDUM** + +

PLEASE ACKNOWLEDGE THIS ADDENDUM IN THE BID FORM YOU SUBMIT.


Certified: _____
Engineer

Date: 03/21/2025

Attachment No. 1

Supplemental Documents

Pre-Bid Meeting Sign-in Sheet

City of Union City

Union City Drinking Water System Improvements – Div I, II, and III

03/19/2025

RQAW

DCCM

NAME	ORGANIZATION	TITLE	PHONE NUMBER	EMAIL
STEVE SHOEMAKER	CITY OF UNION CITY	CITY MANAGER	765-964-3700 x2	CITYMANAGER@UNIONCITY-IN.GOV
BRAD MINK	CITY OF UNION CITY	WATER UTILITY MANAGER/SUPER		WATERSUPT@UNIONCITY-IN.GOV
WHITNEY WEIDENBENNER	RQAW DCCM	PROJECT MANAGER	618-792-0400	WWEIDENBENNER@DCCM.COM
AARON CROW	RQAW DCCM	DEPARTMENT HEAD		ACROW@DCCM.COM
Kevin Dills	Kirk Bros	Senior Estimator	567-429-9419	K.Dills@Kirkbros.com
Nathan Burkhardt	Toric Engineering	Sales Engineer	317-505-0577	nburkhardt@toriceng.com
Brad Jutte	Jutte Excavating	Estimator	419-852-8944	brad@juttexc.com
GRADY PREHAR	BLANDERSON	SALES	765-426-0829	GPREHAR@BLANDERSON.COM
Brandon Butrum	Layne Christensen	Acct. Mgr	317-450-0705	Brandon.Butrum@GCINC.com
LEE MELLING	ORTMAN DRILLING	Project Mgr	765-438-3572	lmelling@ortmandrilling.com
Nick Fields	VTF Excavation	PM	937-726-7352	Nick@vtfexcavation.com
Evan Alexander	Miller Pipeline	Superintendent	317-518-1813	evan.alexander@millerpipeline.com
Zane Fisher	Indiana Earthworks	PM	765-730-3740	Zane@inewllc.com
Josh Balay	Miller Pipeline	PM	317-407-3657	josh.balay@millerpipeline.com
MARK JOHNSON	Environmental Control	SUPERVISOR	765-425-4699	mdjohnson12010@gmail.com
BILL WATSON	WATSON EXC	MG	765-741-2201	bill.watsonexc@gmail.com
Aaron Bath	VTF Excavation	Estimator	419-305-4871	aaronbath@vtfexcavation.com
Tom Franklin	CULV	Superintendent	765-546-1593	tf@franklin@azurria.com

Div
I/II

PRE-BID MEETING

Client: City of Union City

Project Name: Union City Drinking Water Improvements Project – Divisions I and II

Project ID: 23-400-215-1

Meeting Location: Union City Vision Corner

Date: March 19th, 2025

Goals

- Introductions
- Scope of Work
- Document Availability
- Contract Milestones
- Addenda
- Special Considerations
- General Questions/Discussion

Introductions

- City
- RQAW
- Contractors Present
- Sign-in Sheet

Scope of Work

- Division I – North WTP
 - Construct a new well
 - Add high service pump
 - Install vertical pressure filter
 - Electrical, controls, and miscellaneous work as shown in the drawings/specs
- Division II – South WTP
 - Replace all high service pumps with upsized units
 - Replace two horizontal pressure filters with upsized units
 - Expand the concrete backwash tank
 - Electrical, controls, and miscellaneous work as shown in the drawings/specs
 - Wellfield work as add-alternate

Document Availability

- RQAW Online Plan Room
 - Electronic documents can be downloaded for free from: <https://rqaw.com/public-documents/>

Milestone	Date
Pre-bid Meeting	March 19 th 2025
Last Day for Questions	March 26 th 2025
Final Addendum	March 28th 2025
Open Bids	April 3rd 2025
Close of SRF Loan	June 2025
Anticipated Notice to Proceed	June 2025

Bid Overview

- Bids Due – **April 3rd at 10 AM**
 - Bid Location – Sealed bids submitted to the attention of Steve Shoemaker
 - Bid Opening will occur at 10:00 AM at Vision Corner in Union City
- Contract
 - Unit Lump Sums
- Documents due at Bid
 - Completed Bid Form – Section 00 41 13
 - Required Bid Security
 - List of Proposed:
 - Subcontractors
 - Suppliers
 - List of Project References
 - Evidence of Bidder's Authority to do business in the State of Indiana
 - Bidder's state or contractor license number
 - Acknowledgement of Addendum(s)
 - Contractor's Bid for Public Work – Form 96
 - Wage/Fringe Benefit Certification
 - AIS (NOT BABA)
 - Form OEE-1
 - Form OEE-2
 - Good Faith Efforts Worksheet
 - E-Verify Affidavit

Contract Milestones

- Substantial Completion – 510 days
- Final Completion – 540 days
- Liquidated Damages: \$1,500 per day for missing Substantial Completion. \$750 per day for missing Final Completion.

Addenda

- All questions to be sent in writing to Whitney Weidenbenner no later than Wednesday March 26th 2025:
 - Email: wweidenbenner@dccm.com
- Addendum No. 1
 - Issued ASAP.
 - Updates
 - Any Clarifications on Plans as discussed today
 - Q/As

General Questions/Discussion

- Funding by SRF loan.
- IDEM permits have been submitted and are in process.
 - IDEM in process
 - CSGP: approval obtained.
- Utility locations will need to be confirmed in the field.
- Potential Staging Areas
- Site Tours
 - A site tour will be conducted immediately after the Pre-Bid Meeting.
 - All other site tours need to be coordinated individually with Brad Mink.